



CITY OF BUFFALO
65 Niagara Sq, 321 City Hall Buffalo, NY 14202

SPECIAL EVENT

Tent & Propane Permits 2020

Byron W. Brown
Mayor

Bureau of Fire Prevention

Chief Mark Morganti
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Location 321 City Hall
Phone 716-851-5707 x752
Email bserixay@bfdny.org

TENT PERMITS: Fire Department Inspectors will enforce fire regulations.

1. A tent permit and 'Certificate of Flame Resistance' must be displayed inside the tent at the special event. Contact retailer where tent was purchased or rental agent for the 'Certificate of Flame Resistance'.
2. It is the applicant's responsibility to ensure each tent is flame resistant and to provide Certificate of Flame Resistance.
3. **A DETAILED SITE and FLOOR PLAN** required for tents, canopies, and membrane structures with an occupant load of 50 or more. Floor plan indicates details of the means of egress and type of heating and electrical equipment.
4. Each tent requires a minimum 10-B:C fire extinguisher.

PROPANE "LPG" PERMITS: Fire Department Inspectors will enforce fire regulations

1. LPG Propane Permit must be displayed at each vendor location.
2. Propane tanks are to be secured in an upright position and not subject to physical damage.
3. Each propane location requires a minimum 10-B:C fire extinguisher.

Name of Event _____ Sponsor _____

Event Location _____ Date(s) of event _____

Contact Person _____ Phone _____

Email _____ Fax _____

Vendor Name _____ Phone _____

Email _____ Fax _____

Tent Rental Agency _____ Phone _____ Fax _____

Tent size(s) _____

Propane Supplier _____ Phone/Email _____

Number of Propane Tanks _____ Sizes of Propane Tanks _____

Applicant Signature _____ Date _____

\$ 25 per tent if paid prior to event	x _____ tents	\$25 x _____ = \$ _____
\$ 50 per tent if paid on day of event	x _____ tents	\$50 x _____ = \$ _____
\$250 flat rate if 11 or more tents	_____ tents	\$ _____
\$ 25 per propane vendor if paid prior to event	x _____ locations	\$25 x _____ = \$ _____
\$ 50 per propane vendor if paid day of event	x _____ locations	\$50 x _____ = \$ _____
Make check payable to "City of Buffalo"		Total due = \$ _____

FOR FIRE PREVENTION BUREAU USE ONLY

Year	Tent Permit #	Comments	Year	Propane Permit #	Comments
2018			2018		
2019			2019		
2020			2020		